

Report of the Assistant Chief Executive (Customer Access & Performance)

Report to North West (Outer) Area Committee

Date: 5th November 2012

Subject: Area Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

This report provides Members with a summary of sub groups business since the September Area Committee and provides information on project and service activity in the outer north west area.

Recommendations

Members are requested to note the contents of this report and comment on any of the matters raised.

1 Purpose of this report

1.1 The purpose of the area update report is to bring together a range of information relating to Area Committee business into a single report to update Members on recent sub group and forum business since the last Area Committee.

2. Background information

2.1 The Area Committee currently has six groups looking at service provision within the delegated functions of Community Safety, Children & Young People, Environmental Services, Health & Well-being and Transport as well as a Policy Group.

- 2.2 There are currently two ward forums in the area for Guiseley & Rawdon and Yeadon. The forums meet on a regular basis throughout the year.
- 2.3 Holt Park has been identified as a priority area in outer north west Leeds and as such it was agreed to revisit the work of the Neighbourhood Improvement Plan (NIP). Alongside this it was agreed to set up two meetings with local residents and service providers from Leeds city Council, West Yorkshire Police and West North West Homes to try and gauge whether there was local interest in a community forum. The meetings took place on the 16th September and 18th October, an action plan is currently being developed and the outcomes of the forum will be reported on at the next Area Committee.
- 2.4 A decision was made by Full Council that Area Chair's Forum minutes should be considered by Area Committees as a regular agenda item, these appear elsewhere on this Committee's agenda.

3 Main issues

3.1 Environmental Services Sub Group

- 3.1.1 There has been one meeting of the sub group since the last Area Committee held on the 24th September. Details of items discussed and actions from the meetings are attached at appendix 1.

3.2 Health & Well-being Sub Group

- 3.2.1 The Health & Well-being Sub Group has not met since the last Area Committee meeting on the 24th September. The next meeting has been arranged for 20th November 2012 and will be reported on at the next Area Committee.

3.3 Community Safety Sub Group

- 3.3.1 There has been one meeting of the Community Safety Sub Group since the last Area Committee held on the 24th September. Details of items discussed and actions from the meeting are attached at appendix 2. The next meeting has been arranged for the 8th January 2013.

3.4 Children & Young People's Sub Group

- 3.4.1 There has been one meeting of the Children & Young Peoples sub group since the last Area Committee on the 24th September. Details of items discussed and actions from the meetings are attached at appendix 3.

3.5 Transport Sub Group

- 3.5.1 The Transport Sub Group has not met since the last Area Committee on the 24th September. There is a joint inner and outer north west meeting on the 24th October and will be reported on at the next Area Committee.

3.6 Policy Group

- 3.6.1 The Policy Sub Group has not met since the last Area Committee on the 24th September. The next meeting of the Policy Sub Group is on the 14th November and will be reported on at the next Area Committee.

3.7 Guiseley & Rawdon Forum

- 3.7.1 The forum last met on the 19th September 2012. Attached at appendix 4 are details of items discussed and actions from the meeting.

3.8 Yeadon Forum

- 3.8.1 The Yeadon forum has not met since the last Area Committee. The next forum has been scheduled for the 31st October and will be reported on at the next Area Committee.

3.9 Holt Park Forum

- 3.9.1 The first meeting took place on Tuesday 18th September with a follow up meeting on the 16th October. Officers from West Yorkshire Police, Leeds Anti-Social Behaviour Team, Safer Leeds, West North West Homes, Environmental Services and Highways were in attendance. An action plan is being developed following these meetings and an update will be provided at the December Area Committee.

3.10 Project and Service Update

3.10.1 Neighbourhood Planning

At the Area Committee on the 24th September a paper was presented on Neighbourhood Planning. This followed a request from elected members asking the Area Support Team to raise the profile of neighbourhood planning in the non-parished areas of Aireborough.

The Area Committee agreed that community workshops would be organised in Guiseley, Rawdon and Yeadon to build upon the interest already expressed in neighbourhood planning, in particular to stimulate interest from the wider community. The workshops were to build upon the work already undertaken in the area (mainly by Wharfedale and Airedale Review Development - WARD) and would seek to raise awareness, ensure a broad representation of interests and agree issues that a neighbourhood plan could address.

Since the Area Committee it has subsequently come to light that WARD is planning 'pop-up shops' in the same locations. Following discussions with Strategic Planning it would appear the Area Support Team would be duplicating what WARD plan to do and this could lead to confusion within local communities.

Further discussions are currently being held with Members, the Area Support Team, Ian Mackay (Forward Planning, City Development) and WARD, the outcome of which will be reported at Area Committee.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Community Forums are held in the Guiseley & Rawdon ward, Yeadon and Holt Park. In addition, ward members are consulted on projects and initiatives within their ward.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 A key principle of locality working is a focus on delivering the best outcome for residents across the area. This principle underpins equality and community cohesion, seeking to engage with local communities through forum meetings, and improve service provision through regular sub group meetings.

4.3 Council Policies and City Priorities

4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2010/11 and is also being rolled forward to 2011/12 with amendments to the environmental delegation. The Area Functions are included in the Council's Constitution (Part 3, section 3c).

4.3.2 The Area Support Team's work programme contributes at a local level to the themes contained in the: Vision for Leeds; Leeds Strategic Plan; Health and Well-being City Priorities Plan; Safer and Stronger Communities Plan and the Regeneration City Priority Plan.

4.4 Resources and Value for Money

4.4.1 Programmes of work outlined in this report are resourced in the main by Area Support Team and their partners which in turn, provide value for money.

4.4.2 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council department's mainstream budgets, and external partner agencies e.g. the Police and NHS Leeds, which is in turn reflected in the fact that the Area Committee's role here is to influence, develop and consult. However, on occasion, well-being funding has resourced some projects related to its roles e.g. area based regeneration schemes and conservation reviews.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Support Team's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt.

4.6 Risk Management

4.6.1 There are no risks associated with this report.

5 Conclusions

5.1 This report provides Members with an update on recent sub group and forum activity undertaken by the Area Support Team.

6 Recommendations

6.1 Outer North West Area Committee Members are requested to note the contents of the report and comment on any aspect of the matters raised.

7 Background documents

7.1 None

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.